



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	MAHILA MAHAVIDYALAYA, JOG CHOWK, AMRAVATI.
Name of the head of the Institution	Dr. Sushama S. Deshmukh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07212571115
Mobile no.	9765838115
Registered Email	mahilamahavidyalaya.amt@gmail.com
Alternate Email	18.sushu@gmail.com
Address	Jog Chowk
City/Town	Amravati
State/UT	Maharashtra
Pincode	444601

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Shri. Sachin S. Deshmukh</b>
Phone no/Alternate Phone no.	<b>07212571115</b>
Mobile no.	<b>9422957964</b>
Registered Email	<b>mahilamahavidyalaya.amt@gmail.com</b>
Alternate Email	<b>sachin11_s@rediffmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://mmv.ac.in/pages/aqar.php">https://mmv.ac.in/pages/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://mmv.ac.in/pdf/academic%20calendar%2019-20.pdf">https://mmv.ac.in/pdf/academic%20calendar%2019-20.pdf</a>

### **5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>2</b>	<b>B</b>	<b>2.56</b>	<b>2016</b>	<b>19-Jan-2016</b>	<b>19-Jan-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>15-Apr-2011</b>
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### **7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Proposal for UGC recognized B.Voc. Courses</b>	<b>31-May-2020 30</b>	<b>0</b>

Online Admission process	01-Jul-2020 60	600
International E-conference	24-Jun-2020 02	250
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

It was proposed by IQAC that National/International Conference is to be organized during 201920. In this reference International EConference on Impact of Covid19 on Various areas of Global Economy, Science and Humanities was organized on 24th and 25th June 2020. In order to keep the institution in tune with the time, the college admission process was done in online mode using the cloud based software purchased earlier. It was need of the hour to introduce job oriented courses in the institution. The proposals was made and sent for approval to UGC regarding Two B.voc and Four Certificate Courses.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes				
Online admission process through Cloud based office automation Software	The online admission process was successfully done.				
To organize National/International Conference.	International E-Conference on Impact of Covid-19 on Various areas of Global Economy, Science and Humanities was organized on 24th and 25th June 2020.				
To Start job/carrier oriented courses.	The proposals was made and sent for approval to UGC regarding Two B.voc and Four Certificate Courses.				
<a href="#">View File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body, Nootan Vidarbha Shikshan Mandal, Amravati.</td> <td>08-Apr-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body, Nootan Vidarbha Shikshan Mandal, Amravati.	08-Apr-2021
Name of Statutory Body	Meeting Date				
Governing Body, Nootan Vidarbha Shikshan Mandal, Amravati.	08-Apr-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	16-Jan-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	In the post NAAC scenario, we have understood the need of implementing some revolutionary changes in the educational process of our institution. To meet this need we have started implementing a unique process called Academic Administration where in the teachers themselves have become coordinators of this process. The senior teachers are appointed as coordinators of different subject groups and all the teachers are asked to submit the monthly evaluation and report of the teaching learning process in a specially designed format. The coordinators are authorized to give suggestions for improvement. This full				

process is centrally monitored by the Principal where after assessment the teachers are formally informed about their achievements, innovations and shortcomings. The final monthly report of the process is submitted to Shaikshanik Unnati Samiti, the apex body constituted for monitoring the teaching learning process. This is one of the most innovative initiatives taken by our institute which has resulted into great results.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution carries out the affiliating University-prescribed curriculum. The academic calendar is prepared and uploaded on College website at the beginning of the academic session. Departmental meetings are held and the syllabi are allotted to teachers and methodologies to implement for effective teaching and learning are discussed for the effective implementation of curricula. The teaching plans are submitted by the teachers and it is periodically monitored by the Head of the institution to access if the teaching plans are successfully carried out. Seminars, group discussions, assignments, unit tests, surprise tests, class tests, open book tests, power point presentations, industrial /study tours and projects are conducted by the teachers for the students. Teachers implement Online and offline e-resources, excursions, industrial visits, fieldwork, and demonstration methods for the students. Internal examinations and viva -voce are conducted by the faculties according to the guidelines of the University. Library plays an important role in the implementation of curricula. Textbooks, reference books, journals, e-books etc. are provided by the library of the Institution to the students and teachers. Teachers actively participate in orientation/ refresher and other courses/training programs to update their knowledge. Some teachers also actively participate in framing the curriculum as members of the Board of Studies for their respective subjects. For slow learners the remedial classes are conducted and special guidance to advanced learners is provided to do their best in the University examinations and other examinations. Meritorious students are felicitated and distributed cash prizes. The institution continuously strives hard to upgrade the infrastructure and procure resources for effective delivery of the curricula. Days of national and international importance are celebrated by the Institution to inculcate moral values and unity among the students. Students are continuously encouraged to actively participate in Youth Festival organized by University as a result of which many students have proved their excellence and have won medals at West zone and National level youth festival. Our parent institution Nootan Vidarbha Shikshan Mandal, Amravati has formed Shaikshanik Unnati samiti for the effective implementation of curricula. Every Teacher submits the monthly report to the coordinator and the same report is submitted to the Head of the Institution. Then these monthly reports are submitted by the Head of the Institution to the Shaikshanik Unnati Samiti for the further action. For the effective implementation of the curriculum, valuable suggestions are given from time to time by the Shaikshanik Unnati samiti.

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Short term certificate course in Tally	Nil	15/07/2019	90	Employability in Computer Sector	Computerised Accounting Skill
Certificate course in DTP	Nil	15/01/2020	90	Employability in Computer Data entry Sector	Technical Skill in Computerised data entry
Certificate Course in Dress Making	Nil	01/09/2019	90	Employability in Apparel Manufacturing and Merchandising	Skill development in Apparel Manufacturing and Merchandising
Certificate Course in Dress Making	Nil	05/12/2019	90	Employability in Apparel Manufacturing and Merchandising	Skill development in Apparel Manufacturing and Merchandising
Certificate Course in Gazal Gayan	Nil	05/08/2019	90	Employability in Professional Singing Performance	Competency in the Light Music
Certificate Course in Lok Sangeet Gayan	Nil	04/01/2020	90	Employability in Professional Singing Performance	Professional Singing Performance
Certificate course in Harmonium vadan	Nil	15/07/2019	90	Employability in Professional Performance	Understanding Raag Swroop while Performing
Certificate course in Tabla vadan	Nil	05/08/2019	90	Employability in Professional Performance	Knowledge of beats
Certificate course in Bandish rachna	Nil	10/08/2019	90	Employability in Professional Performance	Composition of own Bandish
Certificate course in Baramasa	Nil	06/01/2020	90	Employability in Professional Performance	Understanding depth of classical Music

Gayan	Nil	02/08/2019	90	Employability in Professional Singing Performance	Adopt traditional singing style
Certificate Course in Natya sangeet					
Certificate Course in Karaoke singing	Nil	26/12/2019	90	Employability in Professional Performance	Confidence building during live stage performance
Certificate Course in Soft skill at Vidyabharati Private ITI College , Amravati	Nil	17/12/2019	90	Self Business, Private Industry	Skill Electrification and Repairing for domestic appliances
Certificate Course in Tally	Nil	19/09/2019	90	Employability in Computer Sector	Computerised Accounting Skill

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	192	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value Added course in Finance	10/07/2019	35
Value Added course in Marketing	01/08/2019	36
Value Added course in Taxation	13/01/2020	20
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Internships	20
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Objective behind this feedback mechanism is to strengthen the quality of teaching-learning and to enriched curriculum as per demands. The institution seeks the feedback on curricular aspects and courses from different stakeholders such as students, alumni and faculty. A questionnaire is prepared at the outset as per the standards and guidelines by NAAC. All feedback data provided by different stakeholders is considered and the analysis is made by the Institution. Alumni meet is conducted every year in which feedback and suggestions are sought by alumni students. Institution also seeks the feedback from alumni when they visit the college. Different stakeholders are also invited on the college website to provide their feedback online. The necessary and valuable suggestions, if any, are brought to the notice of the University curriculum committee for due changes in the structure after collecting and assessment of the feedback on curricular aspects.. The IQAC committee is placed the analysis of collected feedback for the necessary action. Analysis of the same is also made available on college website. A continuous review of the curriculum is followed through IQAC. The necessary actions are taken to fulfill the objective of feedback.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	B.Com III(English Medium)ENG.,MAR.,C OST A/C.,BEM.,I WW-I,EOEI, BRF.,MG A/C., EDV.,IWW-II.,EO E-II.,COMP.LAW.	120	63	63
BCom	B.Com II(English Medium)ENG.,MAR.,AU	120	82	82



	D., B.MATH., ITBD P-I., MSY., CAC., I-TAX, B.STAT., I TBDP-II., IFS., C AT., EVS.			
BCom	B.Com I (English Medium) ENG., MAR., PBO , AAC, PEC, CFS-II , PBM, FAC, BEC.	120	92	91
BCom	B.Com III (Marathi Medium) ENG., MAR., C OST A/C., BEM., I BS-I., IISI., BRF., MG A/C. , EDV., IBS-II., I ISII., COMP.LAW.	120	52	52
BCom	B.Com II (Marathi Medium) ENG., MAR., AU D., B.MATH., ITBD P-I., MSY., CAC., I-TAX, B.STAT., I TBDP-II., IFS., C AT., EVS.	120	32	32
BCom	B.Com I (Marathi Medium) ENG., MA R., PBO, AAC, PEC, CFS-II, PBM, FAC, BEC.	120	81	80
BA	B.A. III English, Marathi, Sanskrit, History, Political Science, Economics, Home Eco., ECCE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit., EVS	220	48	48
BA	B.A. II English, Marathi, Sanskrit, History, Political Science, Economics, Home Eco., ECCE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit., EVS	220	83	83

BA	B.A. I English, Marathi, Sanskrit, History, Political Science, Economics, Home Eco., ECCE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit.	220	194	193
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	724	30	17	Nil	17

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	17	8	8	Nil	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

It's very important to build confidence and inculcate moral among students along with guiding them in every possible manner. Mentoring is essential for monitoring students' development in a more effective way. Good mentoring also enables the mentee to develop interpersonal skills, job satisfaction and good relationships with others. Keeping in mind the same, since decades, the Institution continuously executes the Mentor Mentee Project to fulfill following objectives. • To introduce various opportunities and give suggestions to students for promoting themselves academically and professionally. • To take place constant interaction with the students in order to sort out their problems regarding education, health, financial condition and socio-economical phenomenon. • To form positive rapport with students so that healthy teacher student's relationship is developed. The mentor mentee project names as 'Aapulki' is guided by the Head of the Institution and other members including co-ordinators and incharge teachers. Parent Teachers are assigned with minimum 25 students. The parent teachers work on UG and PG level for the B.A., B.Com and M.A. Programs. Student's personal, academic, financial, health and family related information is collected in a well organized format prepared under the supervision and guidance of Principal. Regular monthly meetings are conducted by the parent teachers to solve the various problems faced by students. The issues are forwarded regularly to the administration for necessary actions. Parent teacher executes various projects for the academic and overall development of the students and visits the families of the continuously absent students to know the reasons behind it. Accordingly academic / financial help whatever required is sanctioned to the students. Subject related and other various important books are provided by the parent teachers through the library to cultivate reading habits among students. Every parent teacher takes maximum efforts for the betterment of students. Students are guided and motivated to participate in various competitions such as debate, elocution, music, youth festival,

social gathering etc. They are also motivated to admit in competitive examination cell and various computer courses run by the computer department. Every parent teacher takes feedback twice a year related to academic, social, financial, health awareness, book-reading, administrative, study material availability, campus discipline, syllabus status, result assessment, college facilities and departmental activities. Issues are solved accordingly. Parent teachers submit their monthly meeting reports to particular in charge professors and in charge professors submit their reports to the coordinator of Mentor-Mentee project and overall report is forwarded to the Principal.

During 2019-20, Guardian Scheme of "Aapulki" Committee organized One Day Workshop on Stress Management on 4th October 2019. Renowned Psychologist Dr. Rohit Deshmukh and Dr. Vidyut Khandewale were invited for the program. The workshop was organized under the guidance of Hon'ble Principal of the college Dr. Sushma Deshmukh. The Mentor-Mentee system was well supported by C.H.B. Teachers appointed by the institution as there is non-availability of recruitment of full time teachers in the college by the Government.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
754	17	1 : 44

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	19	9	Nil	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	00	Nil	Nil

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	SYMA(MUS)	Semester III	28/11/2019	10/01/2020
MA	FYMA(MUS)	Semester I	27/11/2019	14/01/2020
MA	SYMA(HOE)	Semester III	03/12/2019	10/01/2020
MA	FYMA(HOE)	Semester I	02/12/2019	15/01/2020
BCom	.Com.	Semester V	02/12/2019	29/01/2020
BCom	SYB.Com.	Semester III	03/12/2019	20/01/2020
BCom	FYB.Com.	Semester I	29/11/2019	20/01/2020
BA	TYBA	Semester V	04/12/2019	20/01/2020
BA	SYBA	Semester III	04/12/2019	20/01/2020
BA	FYBA	Semester I	04/12/2019	29/01/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College Council appointed Examination Committee for the regular and effective execution of college exam. In the Academic session 2019-20, different examinations were conducted like Unit Test, Open Book Test, Surprise Test and Class Test. In this session, the online examination system was introduced for the very first time in the college as per IQAC's suggestion. An annual schedule for all the programs run by the institution starting from the month of July 2019 onwards was prepared by the college examination committee with the prior approval of IQAC. Students were communicated with the process well in advance and were made aware of the evaluation pattern. The examination committee timely issued the notices regarding college examination. The course teacher took initiative in conducting their course examination according to the college examination schedule, prepared results and guided the respective students. All the examinations were carried out effectively and transparently. The transparency was maintained through the following practices:- 1. The examination plan was prepared in line with the academic calendar. 2. Settings of question papers were prepared as per the University exam pattern. 3. Marks were informed in the class rooms by the respective course teachers. 4. Under performing students were guided individually by the course teacher. 5. Students were permitted to verify the answer books for the further improvement. Question papers were discussed in the class and expected answers were suggested by respective course teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has built mechanism for the smooth conduct of Continuous Internal Evaluation within the planned time. To execute this plan, college has created particular method. ? At the beginning of every academic year the affiliating University, Sant Gadge Baba Amravati University provides an academic calendar. ? University includes time framework regarding admission, opening of first and second session, Diwali and summer vacation in it. ? Under the guidance of IQAC, college prepares an academic Calendar as per the time framework given by the University detail academic calendar is planned. ? At the end of every academic year, academic calendar for the next session is prepared. ? In it department wise academic plan is also prepared which includes different activities. ? It gives the information of different college level tests and University exams. ? The academic calendar includes plan of admission dates, teaching dates, vacation dates, internal assessment dates, dates of College Council meetings and CDC meetings. ? It includes various academic, extensions, sports, cultural events and activities to be conducted in a particular year. It is notified on college website too. ? According to the time table, internal examinations are held by circulating notices in the classrooms and on the display board. ? The college prepares and organizes the teaching learning and evaluation schedule well in advance. ? The examination section of college gives details about the pattern of the Continuous Internal Evaluation system. ? Within frame work given by the parent University, departments conduct continuous internal evaluation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mmv.ac.in/pdf/2.6.1%20PO%20and%20POS%20and%20COS.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

TYB.Com. (Sem.VI, Mar. Med.)	BCom	Commerce & Management (Marathi Medium)	52	49	94.23
TYBA ((Sem. VI)	BA	Arts & Humanities	45	45	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://mmv.ac.in/pdf/satisfaction%20servey%202019-2020%20new%20\(1\).pdf](http://mmv.ac.in/pdf/satisfaction%20servey%202019-2020%20new%20(1).pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	00	Nil	0	0
Minor Projects	00	Nil	0	0
Interdisciplinary Projects	00	Nil	0	0
Industry sponsored Projects	00	Nil	0	0
Projects sponsored by the University	00	Nil	0	0
Students Research Projects (Other than compulsory by the University)	365	Mahila Mahaviydlaya, Amravati	10000	10000
International Projects	00	Nil	0	0
Any Other (Specify)	15	Mahila Mahaviydlaya, Amravati	5000	5000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Intellectual Property Rights	Commerce And Management	06/02/2020

Workshop on Competitive Exam	Career Counselling And Competitive Exam Cell	27/08/2019
Entrepreneurship Development Workshop	Department of Home Economics and MIDC Association, Amravati	24/02/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Music	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	Nil	00
International	Nil	Nil	00
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Home Economics	1
History	3
Political Science	3
Music	4
Marathi	5
Commerce and Management	11
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
Nil	Nil	Nil	2019	0	00	Nil
Nil	Nil	Nil	2020	0	00	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	00
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	18	8	10
Presented papers	Nil	1	Nil	Nil
Resource persons	4	6	1	7
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YOGA DAY	Organising unit HVPM, Amravati mahila mahavidyalaya participated.	30	30
Oath against tobacco addiction	Organising unit- NSS Department in college	10	40
Tree Plantation program 2019-2020	Organising unit- Maharashtra govt. NSS department in college participated. Tree plantation target 100 done through NSS Department in college.	5	40
Aids Control Detainment	Organising unit- Maharashtra govt. NSS department in	2	40

	college participated.		
Haemoglobin test camp	District women hospital Amravati and NSS department in college	2	25
Cleanliness programme	Organising unit- NSS Department in college	3	40
Constitution day program	Organising unit- NSS Department collaboration with Political Science Department in college.	2	50
Matrubhasha Din program	Organising unit- NSS Department in college	3	50
Women Day	Organising unit- NSS Department SGBAU ,Amravati NSS Department participated.	2	15
NSS CAMP- village in Rewsa.	Organising unit- NSS Department in college	2	75
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Self Employment promotion	MIDC, NSS, Department of Commerce	Creating awareness of present scenario	7	138
Swacha Bharat Abhiyan	Commerce and Management department, Municipal Corporation, Amravati	Cleanliness Program (Guidance by renowned Authority)	7	105
Environmental Preservation	History department and	Tree plantation	4	9



	Team Vruksha Shakha, Amravati and Economics Department			
Knowledge Sharing and application	Department of Home-economics and ICDS	Training to ICDS teachers and Anganwadi Sevika	6	31
Inclusive Program for vulnerable groups	Department of Home-economics and Remand Home, Amravati	Embroidery Training, Painting, Story telling etc	6	21
Leprosy Eradication	Department of Home-economics and Government Hospital, Amravati	Leprosy awareness through Rally	6	10
Breast Feeding Week	Home-Economics and District Women Hospital, Amravati	Awareness Program for Pregnant Women	6	95
Nutritional Awareness Program	Department of Home-economics and Maheshwari Mahila Mandal, Amravati	Training on Maida and Sugar free Cookies Workshop	6	24
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sanskrit Examination	Sanskrit Prathamesh	Tilak Maharashtra Vidyapeeth, Pune through Shri Amba Devi Sansthan, Amravati	10/09/2019	09/02/2020	12

		Contact No.- 9665960678			
On Job Training	Commerce Accountancy and Taxation	Partiksha Mundada financial Advisor Mutual Funds LIC	27/12/2019	06/03/2020	10
On Job Training	Commerce Accountancy and Taxation	Chaitanya Ingole M.S. Cap and Company CA Amravati	13/01/2020	14/03/2020	10
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of Music, Mahila Mahavidyalaya, Amravati and Arts, Commerce and Science , Amravati	27/06/2019	Promotion and Guidance of Music among students	11
Department of Home-economics, Mahila Mahavidyalaya, Amravati and Vasant Computers (Pradhanmantri kaushalya Vikas Yojan	18/02/2020	Imparting training and Job opportunities	40
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.42	3.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

Others	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SLIM 21	Fully	3.7.0	2013
WINISIS	Fully	1.5	2013

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21533	1804438	724	113600	22257	1918038
Reference Books	83	89514	1	200	84	89714
e-Books	164000	5900	Nill	Nill	164000	5900
Journals	29	69961	Nill	Nill	29	69961
e-Journals	6000	5900	Nill	Nill	6000	5900
Digital Database	1	10000	Nill	Nill	1	10000
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	1	141750	Nill	Nill	1	141750
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others (specify)	Nill	Nill	Nill	Nill	Nill	Nill
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	0	Nill
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	0	8	0	19	8	11	10	1
Added	0	0	0	0	0	0	0	0	0
Total	47	0	8	0	19	8	11	10	1

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
624000	282781	842000	303007

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has formed various committees for effective implementation of the policy of augmenting infrastructural facilities. The upgradation of existing infrastructure and development of new infrastructure to enhance academic standards and efficiency is planned by the committees and it submit the budget for approval in the CDC. The Principal of the college and various committees formed by Hon. Principal together prepare a plan for to maintain and optimally utilize the available infrastructure to promote academic growth. By holding regular meetings with various committees of the college that plan and monitor the projects to be undertaken or ongoing in an academic session. Meetings of different committees are held periodically to review/monitor for maintaining and utilizing physical, academic and support facilities of the college. The parent institution Nootan Vidarbha Shikshan Mandal, Amravati whole heartedly extends their hand of co-operation in this process.

[https://mmv.ac.in/pdf/4.4.2%E2%80%93%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities..pdf](https://mmv.ac.in/pdf/4.4.2%20%E2%80%93%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities..pdf)

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Arthik Sahyata	42	30650

from institution	Samiti		
Financial Support from Other Sources			
a) National	Scholarship	438	1970860
b)International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course in Yoga and meditation	14/09/2019	82	Department of Commerce And Management
Bridge Course in Advanced Accountancy	24/06/2019	60	Department of Commerce And Management
Bridge Course in Computer Fundamental And Operating System	24/06/2019	60	Department of Commerce And Management
Communication development workshop	11/09/2019	70	Department of Home-economics
Personality development workshop	05/03/2020	39	Department of Home-economics
Earn and Learn(Exhibition cum sale) of products prepared by students	25/01/2020	39	Department of Home-economics
Entrepreneurship Development Workshop	24/02/2020	95	Department of Home-economics and MIDC Association, Amravati
Tye and dye / Block Printing workshop	12/09/2019	47	Department of Home-economics and Art Planet Amravati
Bridge Course ( UG)	02/07/2019	48	Music Department
Bridge Course ( PG)	02/07/2019	9	Music Department
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed

		examination	counseling activities		
2019	Competitive Exam Centre Career Counselling Cell	173	173	Nil	Nil
2020	Competitive Exam Centre & Career Counselling Cell	108	108	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata consultancy services	85	18	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	1	Mahila Mahavidyalaya, Amravati.	Department of Economics	1 Shivaji D.Ed. College, Amravati	D.Ed.
2019	3	Mahila Mahavidyalaya, Amravati.	Department of Economics	1. Shivaji Mahavidyalaya, Amravati 2. GVISH Amravati 3. Shivaji D.Ed. College, Amravati	MA Economics
2019	1	Mahila Mahavidyalaya,	Department of Music	Mahila Mahavidyalaya,	MA Music

		Amravati.		Amravati.	
2019	3	Mahila Mahavidyalaya, Amravati.	Department of Home-economics	Mahila Mahavidyalaya, Amravati.	M.A. Home-economics
2019	3	Mahila Mahavidyalaya, Amravati.	Department of Commerce and Management	1. Shihangad Institution Of Bussinesss A dminitration And Reserch Pune 2. Hanuman Vyay amprasarak Mandals College Of Management Amravati	MBA
2019	30	Mahila Mahavidyalaya, Amravati.	Department of Commerce and Management	1. Vinayaka Vidhyamandir, Ycmou Amravati 2. Takshahila Mahavidyalay Amravati 3. Vidhyabharti Mahavidhyala y Amravati 4. Bhartiya Mahavidhyala y Amravati 5. Smt. Kesharbai Lahoti Mahavidhyalay Amravati 6. Brijlal Biyani College Amravati	M.Com.
2019	2	Mahila Mahavidyalaya, Amravati.	Department of English	1.GVISH Amravati 2.Shi Shivaji Art College, Amravati	MA English
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
TOFEL	1
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Level Light Vocal Music Competition	National	17
Debate Competition	Intercollegiate	22
Poster Competition (Environment Protection And Conservation And Management Thouths)	Institution Level	48
Power Point Presentation Competition	Institution Level	13
Research Project Competition	Institution Level	4
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#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Youth Festival	National	Nil	1	3101	1( Ku. Aishwarya Khandare
2019	Youth Festival	National	Nil	1	07	1( Ku. Shubhangi Pande)
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per state University act 1994 section 40.2 new Maharashtra University act came into force from 2017. Previously student council representative were selected according to their merit to constitute student council for the college. As per new ammendment in University act 2017 the old process of election to form college council was introduced. But the University took almost four years to frame rules and regulation for the election process. Hence officially no student council is formed in any of the colleges affiliated to Sant Gadge Baba Amravati University. But taking 'role of student council in the development of institution into consideration our college constituted the student council as per previous norms. The purpose of student council is to provide opportunity to develop leadership among students by involving students in different activities of the college. The members of college student council worked as ex-officio members in different committees of the college. The College has following committees where students have representation. 1. College Development Committee (CDC) 2. Cultural committee 3. Library committee 4. Discipline and Anti Ragging committee 4. Sports and Games committee 5. Employment and carrier guidance committee 6. NSS committee 7. College magazine committee 8. IQAC committee 9. Student council committee 10. Alumni Association. 11. Study Boards of various subjects. Students participate and cooperate in organization of various activities of college.

#### 5.4 – Alumni Engagement



5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institute has Alumni Association. Members of Association interacts on the occasion of Annual Social Gathering and share their experiences on career and further studies with the students. Some of our ex-students provide financial aid to college in the form of donation which is further used to help needy students. The alumni are also invited for various exhibitions and other programs organised by the college. The aims and objects of the Association was strictly intended and inspired for the upliftment of the students. The Ex-students of the college should also become part and parcel is the basic object of formation of Association . Registration No. F-27644 2019

5.4.2 – No. of enrolled Alumni:

239

5.4.3 – Alumni contribution during the year (in Rupees) :

64838

5.4.4 – Meetings/activities organized by Alumni Association :

The Meeting of Alumni Association was held on 30-7-19 it was discussed and resolved unanimously that, the bank account of Alumni Association will be opened in Abhinandan Co-op. Bank, Amravati after the receipt of income-tax pan number. The new projects will be run in the college to make the students competent and self reliant (ATMANIRBHAR). The proposal of fund raising and registration of new members in Alumni Association was given by Honourable Principal and it was unanimously decided to raise the funds for the Alumni Association and it was resolved that each member will make an attempt to register at least 10 life members for the Alumni Association. Meeting No. 2 :- The meeting was held on 03 -08-2019, in order to establish the communication between the Alumni Association and present students a one day meet for them will be organized is discussed in the meeting, unanimously resolved. The tentative plan for the same meet was discussed and it was decided that in the first session of the meet the motivational speech will be organized. The second session will be discussion on the issues of self employment for the students. It is resolved that, a "Shevai Machine" will be given by the alumni association to the existing students to create self employment. Meeting No. 3 :- In the meeting dt.28-08-2019 the newly appointed Principal Dr. Shushma Deshmukh was nominated as the Vice-President of the Alumni Association. Meeting No. 4:- As per discussion in the meeting held on 3-12-2019, it was decided that, Melava( Sale cum Exhibition) will be organized on 11th and 12th February 2020 to sell and promote the products and articles made by the ex-students and the existing students of the college. The Melava will be the joint venture of Alumina Association and the Home economics department of the College.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution promotes the culture of participative management at all levels. The CDC is constituted as per the given norms, all the important policies, decisions regarding infrastructure, administration and financial management are discussed and approved by it. The Principal formed different committees for proper implementation of different academic, administrative and student welfare policies. All the policies are unanimously decided by the governing body, the IQAC and the college council. All the faculty members are involved in these

committees and the principal monitors the work of every committee by conducting monthly meetings. The main committees for the year 2019 - 20 were as under - •

IQAC committee • Admission committee • Student welfare fund and all scholarships committee • Examination committee • Career guidance and placement committee • Mentor - Mentee project committee • Cultural committee • Student Council election committee • Youth Festival committee • Computer centre committee • UGC planning board • Library committee • Debate elocution and writing club • Alumina committee • Equipment and instrument monitoring committee • Cleanliness monitoring and awareness community • College website updation committee • Canteen and common room committee • Publicity and public relation committee • Research committee • Vishakha committee NSS committee Samvad committee Convocation committee Feedback mechanism committee Office automation and computer literary committee. 2) In order to decentralize the monitoring of teaching- learning process 'AcademicAdministration Committee' is constituted by the head of the institution. The heads of all the departments are the co-ordinators and they monitor the teaching - learning process carried out in the college. The HODs and Co-ordinators have freedom to plan the various activities related to teaching-learning process. The class representatives monitor the cleanliness of their respective classrooms and Common room. The class representatives play an active role in getting co-operation of all students in annual gathering and other cultural events. The superintendent monitors the functioning of office and non- teaching staff. The principal, governing body, college council and the IQAC unanimously define various academic and operational policies. The planning and implementation of these policies is carried but by respective committees. The Principal gives freedom to the teachers to plan and run various extra-curricular activities. Staff meetings are conducted and many issues are discussed during the staff meeting. The teachers are given scope for collective thinking and decision making. In this way each and every member of the institution is involved in the decentralized governance system.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum which is provided by the affiliating University is mandatory for the institution. One of the faculty members is working as a member of Board of Studies in four different universities. Two of the faculty members are the members of the BOS in different universities. They share their views and knowledge for the framework of Curriculum. College teachers form the curricula of value added courses and Bridge courses conducted by various departments. One of the faculty members is nominated as examination committee member by BOS and one is nominated as faculty member of BOS in SGB Amravati University.
Teaching and Learning	Shaikshanic Unnati Samiti constituted by the parent institution NVSM keep an

eye on the teaching learning process. • Academic Administration Committee monitors the complete teaching learning process. • Eight classrooms are equipped with LCD projectors. • Teachers make use of various ICT tools in their teaching. Various seminars, group discussions, educational tour and field visits are also organised to involve the students in teaching learning process and to make the process more interactive and interesting. • Internet facility is made available to the students.

**Examination and Evaluation**

Examination committee defines the schedule of internal examination in the academic calendar of the institution. Students are evaluated throughout the semester for each course of the program. Semester examinations are conducted by affiliating University. Internal assessment of students is done according to the university guidelines. Following examinations are conducted at college level. i) Class test ii) Surprise test iii) Objective test iv) Open book test v) Terminal examination vi) Mock Viva - voce practice. Examination committee maintains the records of all examination.

**Research and Development**

All faculty members are actively engaged in research. One of the faculty members have been awarded doctoral degree during the year 2019-20. The college has started Ph.D. Research Centre affiliated to the university for Commerce, business economics and music. Three of the faculty members are having Ph.D. students enrolled under their supervision and carrying out research in above mentioned subjects. The faculty members participate regularly in national, international workshops ,conferences and seminars. They publish their research papers in UGC care listed and renowned journals.

**Library, ICT and Physical Infrastructure / Instrumentation**

The institution has the central library. The library is computerized and automized using barcode system, Library is equipped with INFLIBNET which provide access to e-journals and e-books facilities. The library has 21297 titles and 84 reference books. The college subscribes 12 newspapers including Marathi, English, and Hindi language, 12 Journals and 14 magazines. The library has also provided Online

Public Access Catalogue (OPAC) system for students and staff which is useful for searching the availability of books in library. Some of the classrooms are equipped with LCD projectors. Renovation, upgradation of laboratories and purchase of new computers, printers etc. is done as per requirement.

Human Resource Management

A well- defined structure of academic administration committee, college council and all committees look after the employees and the students. Equal opportunity and equal workload is given to all the faculty members. Apart from regular recruitment some employees are appointed on contract basis in the office and laboratories. The payment of these employees is done through the fees collected from self- financing courses. Mentor-Mentee project is run in the college to take care of all students and to solve their personal problems. Faculty members are encouraged to participate in training, workshops and faculty development programs.

Industry Interaction / Collaboration

1) An industrial visit to ' MIDC ' Amravati was organized for students by the department of commerce on 08/02/2020 to enhance the employability of students. The manager explained the different policies and steps taken to flourish their business. Students asked them about minimum wages of workers, insurance policies , marketing of the product etc. The owner of the industry also shed light on the important aspects of business. 2) A team from MIDC Association , Amravati was invited by the department of Home - economics to conduct one day workshop on ' Entrepreneurship Development to boost the development of women entrepreneurs. 3. Various MOUs are made with different institutions to exchange and upgrade knowledge and expertise. 4. around twenty students were involved in the internship programme.

Admission of Students

Admissions are done as per the basic qualification and other norms laid down by the university. The college publishes prospectus and provides all required information about college, facilities provided, rules and regulations for admission etc. The admission committee monitors all the process and ensures complete

transparency in the admission process. The committee conducts counseling regarding selection of subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Office automation is updated according to the needs. Admission process was carried out through online mode. The MIS of the institution helps in planning the academic activities like time table, allotment of faculties to different classes / courses, allotment of classrooms etc. The departmental activities, yearly planning reports, feedback etc are submitted in soft formats.</p>
<p>Administration</p>	<p>For effective administration, the college has procured automation software. Admissions, scholarships, examinations and office accounting is done effectively with the help of this software. There are total 16 CCTV cameras situated at various places. IQAC has proposed to increase number of CCTV cameras in the college premises.</p>
<p>Finance and Accounts</p>	<p>Functions of finance and accounts are performed in a well-organized manner using automation software. Receipts of admission fees are given online. Salary of staff is transferred directly to the bank accounts of the employees. Salary bills are submitted to the treasury through 'Sewarth' portal provided by the Department of Higher Education .</p>
<p>Student Admission and Support</p>	<p>Prospectus and admission forms are given to the students who desire to take admission for UG and PG programme of the college. Admission committee guides the students for program and subjects selection. The committee verifies all the documents provided by the students. Transparency is maintained in the admission process. Online/offline admissions are given according to the rules and regulations laid by the university / Government. Record of admitted students is maintained by using college automation software. Various Government of India and State Government Scholarships are available for the students. The students are well supported by the student aid fund i:e Aarthik Sahayata Samiti.</p>

<b>Examination</b>	College examinations are conducted throughout the year which are scheduled by the examination committee. Annual and semester examinations are conducted by affiliating university. Question papers of all examinations are sent online to all the examination centers by the university. These papers are printed as per the number of students on the particular examination center and distributed to them. The marks of internal assessment and practical are uploaded directly to the university portal.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	MIS Software Training and Demons tration	MIS Software Training and Demons tration	14/06/2019	14/06/2019	14	2
2019	Nil	Workshop on Public Relations and Office Management	20/09/2019	20/09/2019	Nill	11
2019	Workshop on Spoken English and English Grammer	Workshop on Spoken English and English Grammer	07/10/2019	07/10/2019	12	5
2019	Soft Skill Workshop	Nil	02/12/2019	02/12/2019	46	Nill
2020	Workshop	Nil			20	Nill

	on Intellectual Property Rights		06/02/2020	06/02/2020		
2020	Workshop on Classical Music	Nil	11/02/2020	11/02/2020	76	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	13/01/2020	18/01/2020	06
Orientation Programme	1	16/07/2019	05/08/2019	21
Refresher Course	2	04/02/2020	17/02/2020	14
Faculty Development Programme	1	14/05/2020	20/05/2020	07
Short Term Course	1	28/05/2020	04/06/2020	08
Faculty Development Programme	1	01/06/2020	06/06/2020	06
Faculty Development Programme	2	04/06/2020	10/06/2020	07
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	17	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Credit Cooperative Society, Group Insurance, State Government Medical Bills Reimbursement Scheme.	GPF, Credit Cooperative Society, Group Insurance, State Government Medical Bills Reimbursement Scheme.	Fourteen Different Welfare Schemes of State Government/ GOI, financial assistance is given to needy students for admission and educational purpose from student welfare fund of college.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College conducts internal and external financial audits on regular basis. All the financial matters of the college are first discussed in the meeting of C.D.C. The budget is sanctioned by the C.D.C. for the academic year. Details of the expenditure are maintained by the head clerk of the office. The institute has to prepare yearly audited statements and income expenditures. College provides the necessary inputs to the auditor. Auditor carries out the audit. The audited statements are put before C.D.C. and discussed. External Financial Audits : External audit is under the purview of government auditing agencies. It is carried out as per government schedule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
1.Nootan Vidarbha Shikshan Mandal 2.Alumini Association 3.Mrs. Vinita Kulkarni 4.Mr. Ramesh Dhande 5.Mr. Suresh Dande	257838	1.Gathering and Khaparde Vyakhyanmala 2.Student Welfare Fund 3..Sponsorship for National level Music Competition
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

3770

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	None	Yes	IQAC
Administrative	No	None	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Mentor-Mentee project named as 'Apulki' is a major institutional activity run to support and guide the students. The activities undertaken in the year 2019-20 are as follows: 1. One day workshop on stress management was organized by 'Apulki' committee on 4/10/2019. 2. The parent teachers run book sharing activity. They issue various popular and motivational books to the allotted mentee and take the book review in the meeting. 3. Through the Students Welfare Fund scheme of the institution, the poor, needy students are provided with monetary help. The parent teacher communicates with the students and gives the names of needy students to the committee. The committee provides study materials, tuition fees, bicycles as per the requirement of the student.

6.5.3 – Development programmes for support staff (at least three)

1) Staff was supported for promotions under CAS. 2) Staff was supported and motivated for professional development activities such as short-term courses, various conferences and trainings. 3) Music professors were motivated and guided for 'All India Radio' auditions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)



1) Ph.D. Research centre is started in 2019-20, affiliated to S.G.B.A. University for commerce, business economics and music. 2) Proposals for B. Voc. and certificate courses in following subjects were submitted - B. Voc. Courses : i) Banking and Financial Services/Accounting and Taxation. ii) Fashion Technology and Apparel Designing. Certificate courses : i) Auditing (Banking and Financial Services ) ii) Web Designing (IT /ITes ) iii) Professional Singing ( Media and Entertainment ) iv) Communicative skills in English. 3) Online admission process started in 2019-20 4) Office automation is updated as per the need.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NSOP (Orientation programme for all first year students)	16/09/2019	16/09/2019	17/09/2019	250
2019	Workshop for teachers on NAAC accreditation	24/07/2019	24/07/2019	24/07/2019	16
2019	Workshop on Public Relations and Office Management	20/09/2019	20/09/2019	20/09/2019	11
2019	IQAC committee of college attended Workshop on 'NAAC (new framework), Quality Assurance Strategy and Developing Quality Culture in the HE'	26/11/2019	26/11/2019	26/11/2019	7

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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A proposal has been submitted for Solar Power Energy. It is in process.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	1	YOGA DAY	Physical and mental health awareness	60
2019	1	1	11/07/2019	1	Oath against addiction forcipations.	Health awareness	50
2019	1	1	13/08/2019	1	Tree Plantation program	Environment conservation	45
2019	1	1	14/08/2019	1	Tree Pl	Environ	45

			019		antation program	ment conservation	
2019	1	1	20/02/2020	1	Tree Plantation program	Environment conservation	45
2019	1	1	15/09/2019	1	Aids Control Detainment Program	Personal and social well being	42
2019	1	1	25/09/2019	1	Haemoglobin Test camp	Health awareness	27
2019	1	1	03/10/2019	1	Cleanliness Pro	Environment conservation.	43
2019	1	1	16/10/2019	1	Inclusive program for vulnerable group at Remand home	Counseling of the girls and to integrate them with the society.	27
2019	1	1	26/11/2019	1	Constitution day program	Awareness about constitution	52
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students - Prospectus	12/06/2019	The code of conduct for students was published in college prospectus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Programme on Human Values	09/09/2019	09/09/2019	59
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation.
2. Underground Drainage system.
3. Rain Water Harvesting.
4. Awareness for the plastic-free campus.
5. Sanitary Napkin Incinerator.

7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Saraswati Poojan : The institute welcomes the new year in a very innovative way. Students dressed in traditional Indian attire welcome the new year by paying respect to the goddess of knowledge Saraswati. Students also seek blessings from teachers by touching their feet. 2. Title: 'Aarthik Sahayyata Yojana' (Student Aid Scheme.) Objective: i) To help economically weaker and needy students to continue their academics. Context: The college has 'Aarthik Sahayyata Samiti'. This committee is formed for helping economically weak/disadvantaged students. The college receives financial aid in the form of donations from our well-wishers and philanthropists. The 'Aarthik Sahayyata Samiti' is entrusted with the responsibility of finding economically weak students and helping them. The needy students are given help to submit college fees, to purchase college uniforms and some students who come from a far distance on foot are given monetary help to buy bicycles of their own. The college also has a system in place that allows students to submit their college fee in two installments. Most of our students come from the weaker section of society. We try to make sure that nobody should remain deprived of education only because of financial difficulties. This is our sincere effort to accommodate students from disadvantaged families in the educational process and provide them with the opportunity to shape their carrier. Outcome: The financial aid of 30650/- Rs. was provided to 42 economically weaker students for tuition fee, examination fee etc. 3. Samvad - Samvad is a best practice run by the institution in which renowned personalities are invited the Institution and students interact with them. Students get Information about various job opportunities, career selection, personality development and motivation from these renowned persons. This is a very important activity for the betterment of the student.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mmv.ac.in/pdf/7.2.1%20Best%20Practice.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As per the age-old dictum. If you educate a woman, you educate a family. The road taken by us is to impart quality and value-based education for the empowerment of women to make her strong and independent individual. With this very vision and mission statement, we continuously work on this path. We try to inculcate our age-old traditions and culture among our students and try to offer them value-based education in tune with the modern and competitive era. The output of our efforts are the placements got to our students in various services. During the year 2017-18, 2018-19 and 2019-20 we opened a new avenue for the placement in Multinational companies for our students. The famous Indian Multinational company Tata Consultancy Services on our request provided one month training course to our students which was followed by campus placement derive for the placement in TCS. In the year 2017-18, Forty students took part in this training session and 07 students were placed for job in TCS. In the year 2018-19, Twenty-three students took part in this training session and 05 students were placed for jobs in TCS and in the year 2019-20, Eighty five students took part in this training session and 18 students were placed for job in TCS. In this way, we are trying to empower the students to make them strong and independent individuals.

Provide the weblink of the institution

<http://mmv.ac.in/pdf/7.3.1%20%E2%80%93%20Provide%20the%20details%20of%20the%20p>

## **8.Future Plans of Actions for Next Academic Year**

Taking into consideration the way in which the entire human society has faced the adverse circumstances of the universal pandemic in 2019-20, we cannot deny the need to make special changes in our educational system. There is a great need to assimilate, experiment and develop various online methods of education in the coming years. To make the education system more effective and profitable, future plans will be as follows -

1. Special efforts will be made to start UGC approved B.Voc. and Certificate courses in order to make education more employable and productive.
2. The proposal of Permanent affiliation which is pending with the university will be pursued to get the process completed.
3. Under an innovative project, department of music will communicate the affiliated colleges of S.G.B. Amravati University, where regular teachers of music subject are not available. The students of these colleges will be provided guidance once a week and efforts will be made to solve their academic queries and doubts.
4. Purchase of new computers
5. Online and offline competitions of national and international level will be organized for promotion of Indian music.
6. Various certificate courses in music will be started online / offline. With this, the students of the college as well as the aspirants of different sections of the society will be benefited.
7. Like every year, students and other music lovers who have the desire and ability to become a professional artist in Music will also be given guidance by the Music Department for All India Radio audition.
8. Online platform will be made available by music department for alumni of music subject, to nurture their talent.
9. New CCTVs to be purchased to improve CCTV network to create safe environment for girls students
10. In order to develop research attitude among students the special efforts will be taken by research center.
11. Program will be conducted on gender equity and human rights by the department of Marathi.
12. New LCD projectors will be purchased
13. A National level workshop will be organised on Kavita Nirmithi Anubhav by the department of Marathi.
14. A National level workshop will be organised on Bhasha and Rojgar by the department of Marathi.
15. Various programs Human value will be organised by the department of political science.
16. Soft skill training programs will be organised by various departments.
17. Faculty exchange and student exchange scheme will be implemented by various departments.
18. Value added courses in marketing, entrepreneurship and business communication will be organized by the department of Commerce.
19. Bridge courses will be conducted by various departments.
20. Self-Defence Training will be organized by Department of Physical Education.