



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		MAHILA MAHAVIDYALAYA, JOG CHOWK, AMRAVATI.
Name of the head of the Institution		Dr. Sushama S. Deshmukh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07212571115
Mobile no.		9765838115
Registered Email		mahilamahavidyalaya.amt@gmail.com
Alternate Email		18.sushu@gmail.com
Address		Jog Chowk
City/Town		Amravati
State/UT		Maharashtra
Pincode		444601

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. Sachin S. Deshmukh
Phone no/Alternate Phone no.	07212571115
Mobile no.	9422957964
Registered Email	mahilamahavidyalaya.amt@gmail.com
Alternate Email	sachin11_s@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://mmv.ac.in/pdf/AOAR%202010-2014.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://mmv.ac.in/pdf/Academic%20calendar%20revise.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.56	2016	19-Jan-2016	19-Jan-2021

6. Date of Establishment of IQAC	15-Apr-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Doctoral Research Centre	04-Feb-2018	5

	04	
Cloud Based Office Automation Software	26-Nov-2018 01	25
Permanent Affiliation Proposal	06-Aug-2018 30	11
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

As per the New University Act, the course work is made compulsory before submission of synopsis. Research Center for three subjects i.e. Commerce, Business Economics and Music are established. A proposal for permanent affiliation is submitted to University. CloudBased Office Automation Software is purchased.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Cloud Based Office Automation Software	The next generation cloud based office automation software was purchased to provide multifaceted utilities to the office, teaching staff and students through cloud based office automation.
Proposal for permanent affiliation with University.	The proposal for permanent affiliation was prepared by IQAC and submitted to University and the preparations for the process of permanent affiliation were made accordingly.
As per New University Act, the course work is made compulsory before submission of synopsis. Three well equipped Research Centres are to be established.	Three well equipped Research Centres were established.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	08-Jan-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	In the post NAAC scenario, we have understood the need of implementing some revolutionary changes in the educational process of our institution. To meet this need we have started implementing a unique process called Academic Administration where in the teachers themselves have become coordinators of this process. The senior teachers are appointed as coordinators of different subject groups and all the teachers are asked to submit the monthly evaluation and report of the teaching learning process in a specially designed format. The coordinators are authorized to give suggestions for improvement. This full

process is centrally monitored by the Principal where after assessment the teachers are formally informed about their achievements, innovations and shortcomings. The final monthly report of the process is submitted to Shaikshanik Unnati Samiti, the apex body constituted for monitoring the teaching learning process. This is one of the most innovative initiatives taken by our institute which has resulted into great results.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College follows the affiliating University-prescribed curriculum. At the beginning of the academic session, the academic calendar is prepared and uploaded on the College website. For the effective implementation of curricula, Departmental meetings are held and the syllabi are allotted to teachers, and methodologies to implement for effective teaching and learning are discussed. Teachers then submit the teaching plan which is periodically monitored by the Head of the institution to access if the teaching plans are successfully implemented. Teachers conduct the seminars, group discussions, assignments, unit tests, surprise tests, class tests, open-book tests, PowerPoint presentations, industrial /study tours, and projects for the students. Teachers implement Online and offline e-resources, excursions, industrial visits, fieldwork, and demonstration methods for the students. Teachers provide University question paper with model and specimen answer sheets. Students are provided supportive study material and students are guided on how to prepare notes. Internal examinations and viva-voce are conducted according to the guidelines of the university. Library playing an important role provides textbooks, reference books, journals, e-books, etc. to the students and teachers. The teacher actively participates in orientation/ refresher and other courses/training programs to update their knowledge. Some teachers also actively participate in framing the curriculum as members of the Board of Studies for their respective subjects. Remedial classes are conducted for slow learners. Special guidance is provided to advanced learners to do best. Meritorious students are given cash prizes in annual social gatherings. The institution continuously upgrades the infrastructure and procure resources for effective delivery of the curricula. The institution celebrates days of national and international importance to inculcate values and unity among the students. The institution continuously encourages students to actively participate in the Youth Festival organized by University and many students have brought laurels to the college by winning medals at West zone and National level youth festival. Shaikshanik Unnati Samiti is formed by parent institution NVSM Amravati for the effective implementation of curricula. Teachers submit their monthly reports to the coordinator and the same report is submitted to the Head of the Institution. The Head of the Institution submits these monthly reports to the Shaikshanik Unnati Samiti for further action. This Samiti also gives valuable suggestions for the effective implementation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Short term certificate course in Tally	Nil	05/07/2018	60	Accountant	Accountancy Skill
Short term certificate course in DTP	Nil	06/08/2018	60	Self-Employment, Clerical Work	DTP Skill
Certificate course in Dress making	Nil	10/07/2019	90	Self-Employment, Self Business, Placement	Entrepreneurship and teaching Skill
Certificate course in daily English usage	Nil	04/09/2018	30	Self-Employment, Teacher, Employment in Call Centre, Wall Mart etc.	Teaching Skill, Speaking and writing skill
Certificate course in sales associate	Nil	25/06/2018	30	Entrepreneurship, Self employment and Marketing	Entrepreneurship and Marketing Skill
Certificate course in Harmonium vadan	Nil	01/08/2018	30	Tutor, Professional performance, Radio Artist	Teaching, Professional Skill
Certificate course in Tabla vadan	Nil	03/08/2018	30	Tutor, Professional performance, Radio Artist	Teaching, Professional Skill
Certificate course in Bandish rachna	Nil	03/08/2018	30	Entrepreneurship	Bandish Skill Improvement

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS	CBCS/Elective Course System
No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	178	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in finance	09/06/2018	19
Certificate course in marketing	26/07/2018	18
Certificate course in entrepreneurship	02/08/2018	19
Certificate course in income tax	04/02/2019	45
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is sought by the institution on curricular aspects and courses from different stakeholders such as students, alumni, faculty, and parents. At the outset, a questionnaire is prepared as per the standards and guidelines by NAAC. An analysis is made considering all provided feedback data by different stakeholders. Every year Alumni meet is conducted in which feedback and suggestions are sought by alumni students. The institution also seeks feedback from alumni when they visit the college. The college website also invites different stakeholders to provide their feedback online. After collection and assessment of the feedback on curricular aspects, the necessary and valuable suggestions, if any, are brought to the notice of the University curriculum committee for due changes in the structure. Analysis of collected feedback is placed before the IQAC committee for the necessary action. Analysis of the same is also made available on the college website. Through IQAC a continuous review</p>

of the curriculum is followed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	B.Com III(English Medium)ENG.,MAR.,C OST A/C.,BEM.,I WW-I,EOE- I,BRF.,MG A/C., EDV.,IWW-II.,EO E-II.,COMP.LAW.	120	100	94
BCom	B.Com II(English Medi um)ENG.,MAR.,AU D.,B.MATH.,ITBD P-I.,MSY.,CAC., I-TAX,B.STAT.,I TBDP-II.,IFS.,C AT.,EVS.	120	101	100
BCom	B.Com I(English Mediu m)ENG.,MAR.,PBO ,AAC,PEC,CFS-II ,PBM,FAC,BEC.	120	108	108
BCom	B.Com III(Marathi Med ium)ENG.,MAR.,C OST A/C.,BEM.,I BS-I.,IIS- I.,BRF.,MG A/C. ,EDV.,IBS-II.,I IS- II.,COMP.LAW.	120	54	51
BCom	B.Com II(Marathi Medi um)ENG.,MAR.,AU D.,B.MATH.,ITBD P-I.,MSY.,CAC., I-TAX,B.STAT.,I TBDP-II.,IFS.,C AT.,EVS.	120	96	95
BCom	B.Com I(Marathi Medium) ENG.,MA R.,PBO,AAC,PEC, CFS-II,PBM,FAC, BEC.	120	75	72
BA	B.A. III English, Marath i,Sanskrit,Hist	220	140	139

	ory, Political Science, Economics, Home Eco., EC CE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit.			
BA	B.A. II English, Marathi, Sanskrit, History, Political Science, Economics, Home Eco., EC CE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit., EVS	220	117	90
BA	B.A. I English, Marathi, Sanskrit, History, Political Science, Economics, Home Eco., EC CE, Geography, Music, English Lit., Marathi Lit., Sanskrit Lit.	220	218	216
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	965	25	18	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	18	9	8	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee Project is the continuous feature of this institution since decades with the following aims : ? To establish rapport with students so that a healthy Teacher-Student relationship is developed. ? To act as a mentor, guide, and philosopher to sharpen Learning, open mind to new ideas. ? To interact constantly and remain in touch with the students so that various problems related to education, health, finance, and social-economic conditions could be sorted out and provide the most possible help. ? To identify various opportunities and advice students to promote themselves academically and professionally. Mentoring is essential for monitoring students' development more effectively. It is a designed co-relation between mentor and mentee to build confidence and support in every dimension. Mentoring also enables mentors to enhance job satisfaction, interpersonal skills and healthy relationships. In our institution, the organizational structure of mentor-mentee project [Teachers students Guardian Scheme] named as "Aapulki " is Head of the institution [Principal], Co-Ordinator, Incharge professors, and parent-teachers. The parent-teachers work on UG and PG level for the B.A, B.Com, and M.A Programs. Every faculty is assigned with a minimum of 25 students. Their personal, academic, financial, health and family-related information are collected in a well-organized format prepared under the guidance of the Principal. Regular monthly meetings are conducted by the parent-teachers to understand the various problems faced by the students and monitor the academic progress of the students. The issues are forwarded regularly to the administration for necessary actions. To cultivate reading habits amongst the students library visits are carried out regularly. Subject related and other books are provided by the parent-teachers through the library. Parent-teacher executes various projects for the academic and all-round development of the students and visits the families of the continuously absent students to know the reasons for absence. Accordingly, academic/financial help whichever required is provided to the students. Parent teachers provide information about the official practices, examinations, various facilities, projects, programs run by the institution for the betterment of the students in monthly meetings and motivates them to take advantage of the information provided to them. Students are motivated to participate in various competitions such as Debate, Elocution, Music, Social Gathering, join competitive Examination cell, and various computer courses run by the computer department. Every parent-teacher takes feedback twice a year related to academic, social, financial, health awareness, book reading, administrative, study material availability, campus discipline, syllabus status, result analysis, departmental activities, and the issues are resolved accordingly. Parent teachers submit their monthly meeting reports to the particular in charge professor and in-charge professors submit their reports to the co-ordinator of the Mentor-Mentee project and the co-ordinator forwards all the issues to the Head of the institution with the co-ordinator's report. Guardian scheme "Aapulki" committee has decided to organize a workshop on Stress Management in the next session. As there is no recruitment of full-time teachers in the college from the Government, the mentor-mentee system was well-supported by CHB Teachers appointed by the institution.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
990	18	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	18	9	Nil	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. S. J. Das	Associate Professor	Recognition as B Grade Radio Artist by All India Radio (National) For Vocal Classical Music 2) All India Radio Approved Music Composer

			Grade-2 National 3) All India Radio Approved Vrundagan Artist (B Grade) National
2018	Dr. J.M. Vaishnav	Assistant Professor	Recognition as A Grade Artist by All India Radio (National) For Vocal Classical Music
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	Semester I	01/12/2018	23/01/2019
BA	Nil	Semester III	01/12/2018	25/02/2019
BA	Nil	Semester II	22/05/2019	14/08/2019
BA	Nil	Semester IV	22/05/2019	14/08/2019
BA	Nil	Final Year (III) Annual	22/05/2019	19/07/2019
BCom	Nil	Semester I	29/11/2018	23/01/2019
BCom	Nil	Semester II	13/05/2019	10/08/2019
BCom	Nil	Semester III	03/12/2018	25/02/2019
BCom	Nil	Semester IV	16/05/2019	03/08/2019
BCom	Nil	Final Year (Annual)	15/05/2019	24/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Examination Committee appointed by the college council does regular and effective execution of college examinations. In the session 2017-18, unit test, open-book test, Model Practical examination, and viva, Terminal examinations were conducted. In the session 2018-19, two reforms were initiated on continuous internal evaluation with the prior approval of IQAC. The reforms initiated were • Surprise Test • Multiple Choice Questions(Objective type test) An annual schedule for all programs run by the institution commencing from 26th July 2018 to 15th March 2019 was prepared by the college examination committee with the prior approval of IQAC. Students were communicated with the process well in advance and were made aware of the evaluation pattern. The examination committee timely issued the notices regarding college examination and frequently took feedback from every faculty. The course teacher took initiative in conducting their course exams according to the college examination schedule, prepare results, and guide the respective students. All the examinations were carried out effectively and transparently. The transparency was maintained through the following practices:- 1. The examination plan was prepared in line

with the academic calendar sessions. 2. Questions paper settings were prepared as per the university exam pattern. 3. Marks were displayed in the rooms by the respective course teachers. 4. Underperforming students were guided for improvement individually by the course teacher. 5. Students were permitted to verify the answer books for further improvement. Question papers were discussed in the class and expected answers were suggested by respective course teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has built a mechanism for the smooth conduct of Continuous Internal Evaluation within the planned time. ? The affiliating university, Sant Gadge Baba Amravati University provides an academic calendar for every academic year. ? S.G.B.A.U. prescribes the time framework regarding admission, the opening of the first and second sessions, Diwali, and summer vacation. ? The IQAC prepares an academic Calendar as per the time framework given by the University detail academic calendar is planned. ? At the end of every academic year, the academic calendar for the session is prepared. ? Department wise academic plan is also prepared which includes different activities regarding Continuous Internal Evaluation (CIE) ? The calendar reflects the schedule of different college-level tests and university exams. ? The academic calendar includes the plan of admission dates, teaching dates, vacation dates, internal assessment dates, dates of College Council meetings, and CDC meetings. ? It includes various academics, extensions, sports, cultural events, activities to be conducted in a particular year. It is notified on the college website too. ? The internal examinations are held according to a timetable announced in advance through notices circulated in the classrooms and on the display board. ? The college plans and organizes the teaching-learning and evaluation schedule well in advance. ? The examination section of the college gives details about the pattern of the Continuous Internal Evaluation system. ? The departments conduct continuous internal evaluations within the framework given by the parent University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mmv.ac.in/pdf/2.6.1%20PO%20and%20POS%20and%20COS.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Arts & Humanities	125	34	27.20
Nil	BCom	Commerce (Marathi Medium)	52	21	40.38
Nil	BCom	Commerce (English Medium)	96	55	57.29
Nil	MA	Home Economics	5	5	100
Nil	MA	Music	10	9	90.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mmv.ac.in/pdf/2.7.1%20Student%20Satisfaction%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	180	Mahila Mahavidyalaya, Amravati	0.12	0.12

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
1. Industry- Academia Collaboration (Use of Natya Sangeet In Music Industry- Practical Demonstration)	Music	13/10/2018
2. Intellectual Property Rights and Industry	Commerce	01/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Classical Vocal	Dr. S.J. Das	All India Radio	08/05/2019	'A' Grade Artist (National)
Classical Vocal	Dr. J.M. Vaishnav	All India Radio	15/04/2019	'A' Grade Artist (National)
Music Director	Dr. S.J. Das	All India Radio	20/03/2019	'A' Grade Artist (National)
Vrindgaan	Dr. S.J. Das	All India Radio	20/03/2019	'A' Grade Artist (National)

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	None	None	None	None	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	5.5
International	Home-Economics	2	5.5
International	Commerce	2	6.26
International	Political Science	4	4.3
International	History	3	5.5
International	Music	3	4.5
International	Library	1	5.0
International	English	3	5.5

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music	1
Marathi	1
Commerce	1
Economics	4
Home-Economics	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	None	None	Nil	0	Nil	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	None	None	Nil	Nil	Nil	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	7	1	6
Presented papers	1	3	Nil	Nil
Resource persons	Nil	Nil	Nil	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	Physical Education, Mahila Mahavidyalaya, Amravati	18	100
Tree Plantation	Mahila Mahavidyalaya	3	50
Free Health Check-up	Rotary Midtown, Amravati	2	140
Voter Enrolment	Political Science, Mahila Mahavidyalaya, Amravati	3	160
Free Eye Check-up	Library, Mahila Mahavidyalaya, Amravati and Sahil Optical	3	300
Cleanliness Drive (Swacha Bharat Abhiyan)	Commerce Department and Municipal Corporation	5	260
Prognosis	Ambadevi Institute and Dr. Joshi Trust Hospital, Amravati	4	80
Health Guidance	Ambadevi Institute and Dr. Joshi Trust Hospital, Amravati	2	70
Women Health Awareness	Ayurvedic Hospital, Gurukunj Mozari	2	75
Employment Guidance	Shri Gurudev Vidya Mandir,	2	75

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Government Scheme	History, Economics and Shahid Smarak Vidyalaya, Yawli Shahid	Importance and self-employment for women	2	6
Raksha Bandhan	History, Economics and JCI Amravati	Sending Rakhi to Border Soldiers	3	15
Rain water Harvesting	Geography Department	Roof water harvesting training to households	2	20
Rain water Harvesting	Geography Department	Roof water harvesting training to households	1	25
Breast Feeding Week	Home-Economics	Awareness Program for Pregnant Women	7	70
Entrepreneurship Development	Home-Economics and NSS, Yuva Shakti Mahavidyalaya, Amravati	Training of Mocktail making to youngsters at Ner-Pinglai (Gadh)	7	55

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

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3.5.2 – Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
On Job Training	Commerce, Accountancy and Taxation	Chaitanya K. Ingle, Gulshan Plaza, 2nd Floor, Opp. Kushal Auto, Badnera Road, Rajapeth, Am ravati-44460 1 Contact No.- 7030900431	15/08/2018	16/02/2019	18
On Job Training	Commerce, Accountancy and Taxation	Adv. Sandeep H. Ingole, Income Tax, Sale Tax Pra ctitioner, 105, Vidarbha Plaza, Panchsil Talkies Road, Amrava ti-444601 Contact No- 2570848	15/08/2018	20/02/2019	14
On Job Training	Commerce, Accountancy and Taxation	Shri Agrawal, Sharma Associates (CA), Tank Plaza, Amravati. cont.. No. 0271-2562512	24/09/2018	23/03/2019	04
Sanskrit Examination	Sanskrit Prathamesh	Tilak maharashtra Vidyapitha, Pune through Shri Ambadevi snasthan, Amravati. Cont. No.966 5960678	10/09/2018	09/02/2019	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	None	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.69	2.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM 21	Fully	3.7.0	2014
WINISIS	Fully	1.5	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20586	16002486	298	65265	20884	16067751
Reference Books	79	85734	4	3780	83	89514
Journals	3135000	5900	Nil	Nil	3135000	5900
e-	6000	5900	Nil	Nil	6000	5900

Journals						
Digital Database	1	10000	Nil	Nil	1	10000
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	1	141750	Nil	Nil	1	141750
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	0	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	0	8	0	19	8	11	10	1
Added	0	0	0	0	0	0	0	0	0
Total	47	0	8	0	19	8	11	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
644000	566149	469000	206845

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

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The College has formed various committees for effective implementation of the policy of augmenting infrastructural facilities. The up-gradation of existing infrastructure and development of new infrastructure to enhance academic standards and efficiency. It is planned by the committees and submits the budget for approval in the College Development Committee. The various committees are formed by the Head of the Institution together to prepare a plan to maintain and optimally utilize the available infrastructure to promote academic growth. By holding regular meetings with various committees of the college that plan and monitor the projects to be undertaken or ongoing in an academic session. Meetings of different committees are held periodically to review and monitor the maintenance and utilization of the physical, academic, and support facilities of the college. The parent body Nootan Vidarbha Shikshan Mandal, Amravati keeps a close eye on the infrastructural development of the institution.

<https://mmv.ac.in/pdf/4.4.2%20%20E2%80%93%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical,%20academic%20and%20support%20facilities..pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Arthik Sahyata Samiti	50	33205
Financial Support from Other Sources			
a) National	Scholarship	558	2610224
b) International	00	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Research Mentoring	01/07/2018	25	Department of H. Eco.
Bridge Course in Yoga And Meditation	01/08/2018	47	Patanjali, Conducted by Yog Guru Shri Dnyaneshwar More
Bridge Course in Principle of Economics	05/06/2018	46	Department of Commerce
Bridge Course Advance Accountancy	25/06/2018	50	Department of Commerce
Practical Demonstration on Natya Sangeet	13/10/2018	58	Department of Music
Bridge Course of Music	25/06/2018	62	Department of Music
Bridge Course of History	25/06/2018	34	Department of History

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Competitive Examination 24/08/2018	40	40	Nil	Nil
2018	Paper Test Series One Day Workshop	23	23	Nil	Nil
2018	One Day Workshop	92	92	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS	23	5	00	Nil	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	Mahila Mahavidyalaya, Amravati	Music Department	Mahila Mahavidyalaya, Amravati	M.A. (Music)
2018	1	Mahila Mahavidyalaya, Amravati	History Department	GVISH, Amravati	M.A. History
2018	20	Mahila Mahavidyalaya, Amravati	Department of Commerce	1. Shri Shivaji Arts and Commerce College,	M.Com., M.B.A.

				Amravati 2. Bhartiya Mah avidyalaya, Amravati 3. HVPM Amravati 4. Takshashila Mahavidyalay a, Amravati 5. Brijlal Biyani College, Amravati 6. Ram Meghe Institute of Management, Amravati 7. Open University	
2018	1	Mahila Mah avidyalaya, Amravati	Department of Home Economics	Mahila Mah avidyalaya, Amravati	M.A. Home Economics
2018	1	Mahila Mah avidyalaya, Amravati	Department of Music	SGBAU	Ph.D.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Level Intercollegiate light Music Vocal Competition	National	54
Debate Competition	Vidarbha Level	48
Power Presentation Competition	Inter College Level	34
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	West Zone Inter University Youth	National	Nil	1	1163	1. Anuja Apasthambh

	Festival Third Prize					
2018	National Qawwali Co mpetition Third Prize	National	Nil	1	1980	1. Shubhangi Pande
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sant Gadge Baba Amravati University Amravati started the student council very effectively till the session 2015-16 For this, a committee was being formed for the students who had excelled in the field of college studies, sports and culture. The students of this committee were being selected as General Secretary, Secretary and Members at the college level. The students of all these committees were working as ex-officio members in Different committees of the college. But from the session 2015-16 Sant Gadge Baba Amravati University closed the polls and noticed that to form a student council committee at the college level based on student's skills. Therefore, from the session 2015 to 2018, according to the new rules of the university, by establishing a student council at the college level should the college gives the opportunity to the students of this committee to work under various committees of the college. These student councils hold regular meetings. These students actively participate in different meetings for the overall development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institute has Alumni Association. Members of the Association interact on the occasion of Annual Social Gathering and share their experiences on career and further studies with the students. Some of our ex-students provide financial aid to college in the form of donation which is further used to help needy students. The alumni are also invited to the various exhibitions and other programs organised by the college. The aims objects of the Association was strictly intended inspired for the upliftment of the students. The Ex-students of the college should also become part parcel is the basic object of formation of Association . Registration No. F-27644 2019

5.4.2 – No. of enrolled Alumni:

175

5.4.3 – Alumni contribution during the year (in Rupees) :

52000

5.4.4 – Meetings/activities organized by Alumni Association :

The meeting is held in Mahila Mahavidyalaya at 11 O'clock on 27-8-2018 for formation of "Alumina Association" for the Ex-students of the college. In this meeting "Mahila Mahavidyalaya Alumina Association", Jog Chowk, Amravati was approved and sanctioned by all the members. Proposer : Dr. Avinash Bhaskar Mohoril Secodar : Sau. Anita Vitthal Kulkarni The resolution is passed as per majority decision of the members. Thereafter the proceedings of the meeting were concluded by a vote of thanks on behalf of the president. The list of the members who were present in the meeting is as under. 1. Sau. Anita Vitthal

Kulkarni President 2. Sau. Sangeeta Bharat Thul Vice President 1 3. Dr Avinash Bhaskar Moharil Vice President 2 4. Sau. Swati Vivek Padhue Secretary 5. Sau. Vaishali Shrirang Kulkarni Joint Secretary 6. Sau. Mukta Pundlikrao Mahalle Treasure 7. Sau. Manisha Ullas Koleshwar Member 8. Sau. Priyanka Amol Kale Member 9. Sau. Poonam Sushil Chaudhari Member 10. Sau. Anita Baburao Patil Member 11. Sau. Pujyani Shankar Gaikwad Member

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal formed different committees for the proper implementation of different academic, administrative, and student welfare policies. All the policies are unanimously decided by the governing body, the IQAC, and the college council. All the faculty members are involved in these committees and the Principal monitors the work of every committee by conducting monthly meetings. The main committees for the year 2018 - 19 were as under - i) IQAC committee ii) Admission committee iii) Student welfare committee iv) Examination committee v) Career guidance and placement committee vi) Mentor-Mentee project committee vii) Cultural committee viii) Canteen and common room committee ix) Publicity and public relation committee x) Research committee 2) In order to decentralize the monitoring of teaching- learning process ' Academic Administration Committee' is constituted by the head of the institution. The heads of all the departments are the co-ordinators and they monitor the teaching - learning process carried out in the college. The class representatives monitor the cleanliness of their respective classrooms and Common room. The class representatives play an active role in getting co-operation of all students in annual gathering and other cultural events. The superintendent monitors the functioning of office and non- teaching staff. The Principal, governing body, college council and the IQAC unanimously define various academic and operational policies. The planning and implementation of these policies is carried out by respective committees. In this way each and every member of the institution is involved in the decentralized governance system.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum provided by the affiliating University is mandatory for the institution. One of the faculty members is chairperson of the Board of Studies. The faculty has suggested significant changes in the syllabus of concerned subject, and all the changes are implemented in the syllabus.
Teaching and Learning	<ul style="list-style-type: none"> • Shaikshanik Unnati Samiti constituted by the parent institution NVSM keep an eye on the teaching learning process. • Academic Administration Committee monitors the complete teaching learning process. •

Few classrooms are equipped with LCD projectors. •Teachers make use of various ICT tools in their teaching. • Various seminars, group discussions, educational tour and field visits are also organised to involve the students in teaching learning process and to make the process more interactive and interesting. • Free internet access through Wi-Fi is provided in the campus and internet connectivity is made available to the students.

Examination and Evaluation

Examination committee defines the schedule of internal examination in the academic calendar of the institution. Students are evaluated throughout the semester for each course of the program. Semester examinations are conducted by affiliating University. Internal assessment of students is done according to the university guidelines. Following exams are conducted at college level. i) Class test ii) Surprise test iii) Objective test iv) Open book test v) Terminal exam vi) mock Viva - voce practice. Examination committee maintains the records of all exams.

Research and Development

All faculty members are actively engaged in research. Two of the faculty members have been awarded doctoral degree during the year 2018-19. The college has been granted permission for Ph.D. Research Centre affiliated to the university for Commerce, business economics and music. Three of the faculty members are having Ph.D. students. Enrolled under their supervision and carrying out research in above mentioned subjects. The faculty members participate regularly in national, international workshops conferences and seminars. They publish their research paper in renowned journals.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has the central library. The library is computerized and automized using barcode system, connected with INFLIBNET using e-journals and e-books facilities. The library has 21297 titles and 52 reference books. The college subscribes 12 newspapers including Marathi, English, and Hindi language, 12 Journals and 14 magazines. The library has also provided Online Public Access Catalogue (OPAC) system for students

	and staff which is useful for searching the availability of books in library. Some of the classrooms are equipped with LCD projectors. Renovation, upgradation of laboratories and purchase of new computers, printers etc. is done as per requirement.
Human Resource Management	A well- defined structure of academic administration committee, college council and all committees look after the employees and the students. Equal opportunity and equal workload is given to all the faculty members. Apart from regular recruitments some employees are appointed on contract basis in the office and laboratories. The payment of these employees is done through the fees collected from self- financing courses. Mentor-Mentee project is run in the college to take care of all students and to solve their personal problems. Faculty members are encouraged to participate in training, workshops and faculty development programs.
Industry Interaction / Collaboration	On 27th Nov.2018 a speech on the topic 'present status of M.I.D.C. and scope' was organized by N.S.S. department. For this interaction the Regional Manager of M.I.D.C. Amravati, Mr. Sudhir Fuke was invited. He explained about the scope of job in industries and the basic qualification and skills required.
Admission of Students	Admissions are done as per the basic entry level qualification and other norms laid down by the university. The college publishes prospectus and provides all required information about college, facilities provided, rules and regulations for admission etc. The admission committee monitors all the process and ensures complete transparency in the admission process. The committee conducts counseling regarding selection of subjects.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	IQAC has proposed complete office automation. Proposal is given for online admission process. The Management Information System of the institution helps in planning the academic activities like time table, allotment of faculties to different

	<p>classes / courses, allotment of classrooms etc. The departmental activities, yearly planning, reports etc are submitted in soft formats.</p>
Administration	<p>For effective administration college has procured automation software. Admissions, scholarships, examinations and office accounting is done effectively with the help of this software. The college campus is wi-fi enabled. There are total 16 CCTV cameras situated at various places. IQAC has proposed to fix CCTV cameras in some classrooms.</p>
Finance and Accounts	<p>Functions of finance and accounts are performed in well-organized manner using automation software. Receipts of admission fees are given online. Salary of staff is transferred directly to the bank account. Salary bills are submitted to the treasury through 'sewarth' software provided by the State Higher Education Department.</p>
Student Admission and Support	<p>Prospectus and admission forms are given to the students who desire to take admission for UG and PG programme of the college. Admission committee guides the students for program and subject selection. The committee verifies all the documents provided by the students. Transparency is maintained in the admission process. Admissions are given according to the rules and regulations laid by the university / Government. Record of admitted students is maintained by using college automation software.</p>
Examination	<p>College examinations conducted throughout the year are scheduled by the examination committee. Annual and semester examinations are conducted by affiliating university. Question papers of all examinations are sent online to all the examination centers by the university. These papers are printed as per the number of examinees on the particular examination center and distributed to them. The marks of internal assessment and practical are uploaded directly on the University portal.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	NIL	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on stress Management	Workshop on stress Management	13/08/2018	13/08/2018	17	8
2018	Guest Lecture on Natya Sangeet	00	13/10/2018	13/10/2018	7	Nil
2019	Workshop on Intellectual Property Rights	00	01/02/2019	01/02/2019	17	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	03/12/2018	08/12/2018	06
Faculty Development Programme	1	01/01/2018	16/11/2018	320
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Credit Co-operative Society, Group Insurance, State	GPF, Credit Co-operative Society, Group Insurance, State	Fourteen Different Welfare Schemes of State Government/ GOI

Government Medical Bills
Reimbursement Scheme.

Government Medical Bills
Reimbursement Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audits : All the financial matters of the college are first discussed in the meeting of the College Development Committee. The Annual Financial Budget is sanctioned by the College Development Committee for the academic year. Details of the Income and Expenditure are maintained by the head clerk of the office. As per rules, the institute has to prepare yearly audited statements of income expenditure. College provides the necessary inputs to the auditor. The auditor carries out the audit. The audited statements are put before the College Development Committee and discussed and approval. External Financial Audits : The external audit is under the purview of government auditing agencies. It is carried out as per the respective agency schedule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nootan Vidarbha Shikshan Mandal, Amravati	140000	Annual gathering, Lecture Series
View File		

6.4.3 – Total corpus fund generated

4950

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	None	Yes	Academic Administration Committee
Administrative	No	None	Yes	Nootan Vidarbha Shikshan Mandal, Amravati.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

APULKI PROJECT 2018-19 The Mentor-Mentee project namely ' Apulki' is a major institutional activity to provide support and guidance to the students throughout the year. Some activities undertaken in the year 2018-19 are as follows- 1. Under this project, students were given information and guidance regarding the college functioning, discipline, examination etc. Students were asked to report if they have any problems in the college premises as well as outside the college. Accordingly, students were provided with counseling by the respective Apulki Mentor. Various projects were undertaken by the Mentors such as Internet literacy, Teaching Power point presentation, filing etc. 2. Apulki mentors conducted home visits to meet the parents of the students with low attendance to understand the reason and difficulties faced by the students. After analyzing the situation students were counseled and provided with effective measures, such as providing teaching material, coaching etc. to

overcome the difficulties. 3. Students Welfare Fund Scheme of the institute provides monetary help, college uniform, bicycles, and examination fees to marginalized students. Through Apulki project Students Welfare fund Scheme is regulated successfully by recognizing and recommending the students to avail financial aid for their welfare funds.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Complete Office Automation. 2. Initiative for Carrier Oriented Courses. 3. Establishment of Doctoral Research Centre. 4. Progressive Library Automation. 5. Permanent Affiliation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Permanent Affiliation	06/08/2018	06/08/2018	06/08/2018	11
2018	Doctoral Research Centre	04/02/2018	04/02/2018	04/02/2018	5
2018	Cloud Based Office Automation Software	26/11/2018	26/11/2018	26/11/2018	25

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

A proposal has been made for Solar Power Energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	Yes	10

Rest Rooms	Yes	10
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Khaparde Vykhyan Mala	01/01/2019	03/01/2019	500
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation.
2. Underground Drainage system.
3. Rain Water Harvesting.
4. Awareness for the plastic-free campus.
5. Sanitary Napkin Incinerator.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title: 'Aarthik Sahayyata Yojana' (Student Aid Scheme.) Objective: i) To help economically weaker and needy students to continue their academics. Context: The college has 'Aarthik Sahayyata Samiti'. This committee is formed for helping economically weak/disadvantaged students. The college receives financial aid in the form of donations from our well-wishers and philanthropists. The 'Aarthik Sahayyata Samiti' is entrusted with the responsibility of finding economically weak students and helping them. The needy students are given help to submit college fees, to purchase college uniforms and some students who come from a long distance on foot are given monetary help to buy bicycles of their own. The college also has a system in place that allows students to submit their college fee in two installments. Most of our students come from the weaker section of society. We try to make sure that nobody should remain deprived of education only because of financial difficulties. This is our sincere effort to accommodate students from disadvantaged families in the educational process and provide them with the opportunity to shape their carrier. Outcome: The financial aid of 9200/- Rs. was provided to 23 economically weaker students. The amount of Rs.13005/- was provided to 14 needy students to submit tuition fee and examination fee. Three bicycles of Rs.6000/- were provided to three outstation students. The scholarship of Rs. 4500/- was given to economically weaker open category students who are not eligible for any other Government of India Scholarship.

2. Saraswati Poojan : The institute welcomes the new year in a very innovative way. Students dressed in traditional Indian attire welcome the new year by

paying respect to the goddess of knowledge Saraswati.'Students also seek blessings from teachers by touching their feet.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mmv.ac.in/pdf/7.2.1%20Best%20Practice.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As per the age-old dictum. If you educate a woman, you educate a family. The road taken by us is to impart quality and value-based education for the empowerment of women to make her strong and independent individual. With this very vision and mission statement, we continuously work on this path. We try to inculcate our age-old traditions and culture among our students and try to offer them value-based education in tune with the modern and competitive era. The output of our efforts are the placements got to our students in various services. During the year 2017-18 and 2018-19, we opened a new avenue for the placement in Multinational companies for our students. The famous Indian Multinational company Tata Consultancy Services on our request provided a one-month training course to our students which was followed by campus placement derive for the placement in TCS. In the year 2017-18, Forty students took part in this training session and 07 students were placed for job in TCS. In the year 2018-19, Twenty-three students took part in this training session and 05 students were placed for jobs in TCS. In this way, we are trying to empower the students to make them strong and independent individuals.

Provide the weblink of the institution

<https://mmv.ac.in/pdf/7.3.1%20%E2%80%93%20Provide%20the%20details%20of%20the%20performance%20of%20the%20institution%20in%20one%20area%20distinctive%20to%20its%20vision.%20priority%20and%20thrust%20in%20not%20more%20than%20500%20word.pdf>

8.Future Plans of Actions for Next Academic Year

1. To start job oriented courses. 2. To establish a doctoral research center. 3. To make the process of permanent affiliation with the University. 4. To make the online admission process more effective. 5. To organize National Level Conference.